



Government of **Western Australia**
Department of **Health**

Report on the *Food Act* *2008 (WA)*

1 July 2013 – 30 June 2016

Appendices

Prepared by the WA Department of Health

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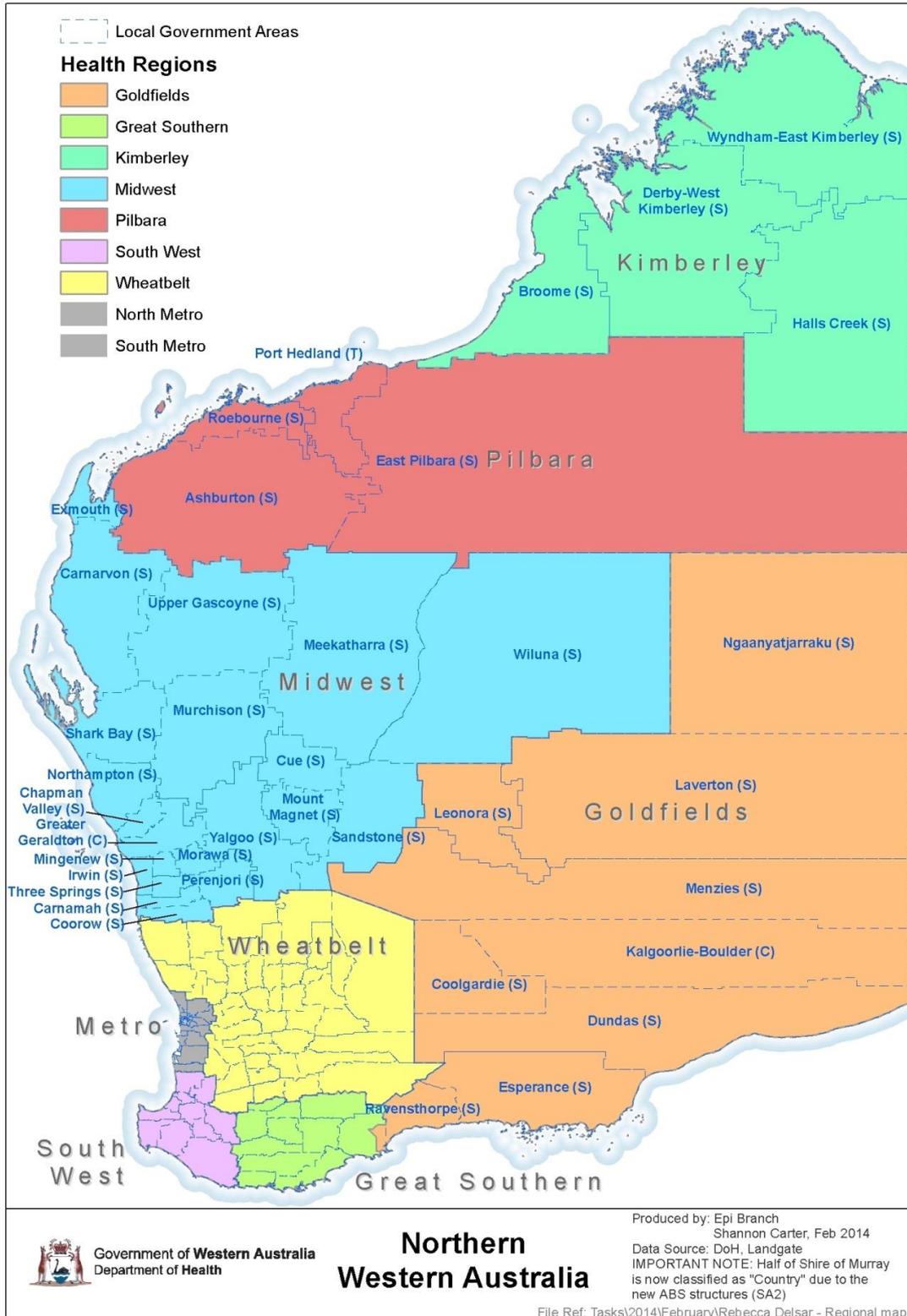
Website www.health.wa.gov.au

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Appendix 1

Map of Kimberley, Pilbara, Midwest and Goldfields enforcement agencies

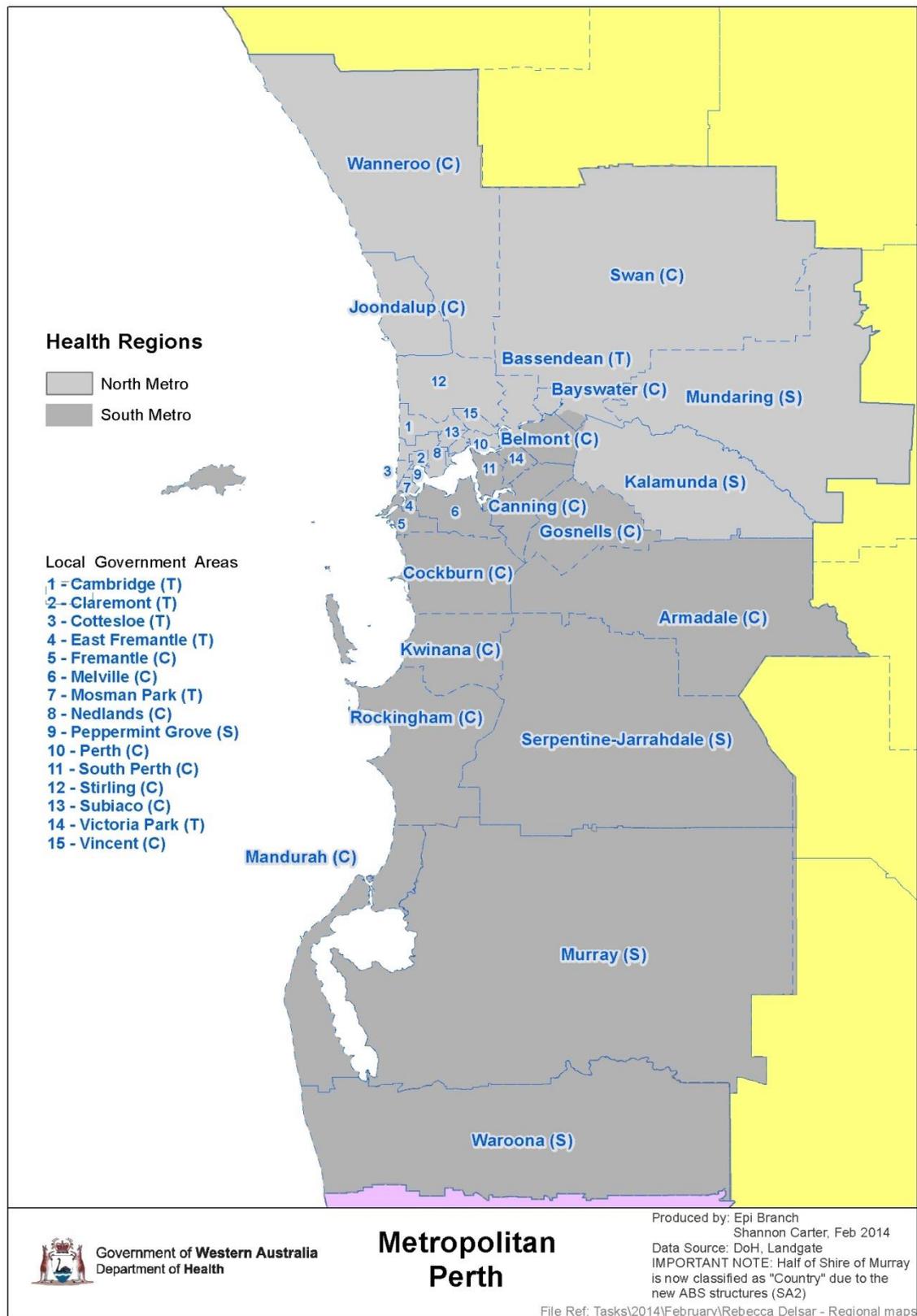


Appendix 2

Map of Wheatbelt, Great Southern and South West enforcement agencies



Appendix 3 Map of metropolitan enforcement agencies¹



¹ The East Metropolitan Health Service was formed in 2016 but was not fully established until 1 July 2016. Therefore, for the purposes of this report, only North and South Metropolitan Health Regions have been reported.

Appendix 4: Enforcement agencies by region

Goldfields region

City of Kalgoorlie-Boulder. Shires of Coolgardie, Dundas, Esperance, Laverton, Leonora, Menzies, Ngaanyatjaraku and Ravensthorpe.

Great Southern region

City of Albany. Shires of Broomehill-Tambellup, Cranbrook, Denmark, Gnowangerup, Jerramungup, Katanning, Kent, Kojoonup, Plantagenet and Woodanilling.

Kimberley region

Shires of Broome, Derby-West Kimberley, Halls Creek and Wyndham-East Kimberley.

Midwest region

Cities of Greater Geraldton. Shires of Carnamah, Carnarvon, Chapman Valley, Coorow, Cue, Exmouth, Irwin, Meekatharra, Mingenew, Morawa, Mt Magnet, Murchison, Northampton, Perenjori, Sandstone, Shark Bay, Three Springs, Upper Gascoyne, Wiluna and Yalgoo.

North metropolitan region

Cities of Bayswater, Joondalup, Nedlands, Perth, Stirling, Subiaco, Swan, Vincent and Wanneroo. Shires of Kalamunda, Mundaring and Peppermint Grove. Towns of Bassendean, Cambridge, Claremont, Cottesloe and Mosman Park.

South metropolitan region

Cities of Armadale, Belmont, Canning, Cockburn, Fremantle, Gosnells, Mandurah, Melville, Rockingham and South Perth. Shires of Murray, Waroona and Serpentine-Jarrahdale. Towns of East Fremantle, Kwinana and Victoria Park.

Pilbara region

City of Karratha², Shires of Ashburton, East Pilbara and Port Hedland.

South West region

City of Bunbury and Busselton, Shires of Augusta-Margaret River, Boyup Brook, Bridgetown-Greenbushes, Capel, Collie, Dardanup, Donnybrook-Balingup, Harvey, Manjimup and Nannup.

Wheatbelt region

Shires of Beverley, Boddington, Brookton, Bruce Rock, Chittering, Corrigin, Cuballing, Cunderdin, Dalwallinu, Dandaragan, Dowerin, Dumbleyung, Gingin, Goomalling, Kellerberrin, Kondinin, Koorda, Kulin, Lake Grace, Merredin, Moora, Mt Marshall, Mukinbudin, Narembeen, Narrogin, Northam, Nungarin, Pingelly, Quairading, Tammin, Toodyay, Trayning, Victoria Plains, Wagin, Westonia, West Arthur, Wickpin, Williams, Wongan-Ballidu, Wyalkatchem, Yilgarn and York. Town of Narrogin.

² The Shire of Roebourne was renamed as the City of Karratha on 1 July 2014.

Appendix 5: Food Act Report submission form

Information from *Food Act 2008* (WA) (Food Act) enforcement agencies as required under Section 121 of the Food Act

Enforcement agency:	
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Part A The information gathered in this section relates to your core functions as a Food Act enforcement agency

Authorised officers

1.	Who has the delegated authority to appoint authorised officers?					
	Council <input type="checkbox"/>	CEO <input type="checkbox"/>	PEHO <input type="checkbox"/>	Other (please specify)		
2.	What is the number of full time equivalent (FTE) ¹ Food Act authorised officers?					
3.	What is the number of full time equivalent (FTE) ¹ persons that assist with the discharge of duties of Food Act authorised officers? ²					
4.	What are the qualifications of Food Act authorised officers (please specify the number of authorised officers with the following qualifications) ²					
	Environmental Health degree		Audit competencies			
	Other (number)		(please specify qualifications)			
5.	Has the enforcement agency experienced recruiting difficulties during the reporting period?				Yes	<input type="checkbox"/>
					No	<input type="checkbox"/>

Registration and assessment of food businesses

6.	What is the total number of food businesses in the enforcement agency's jurisdiction ³ ?					
7.	How many on-site assessments ⁴ were conducted during this reporting period?					
8.	What is the number of food businesses by risk rating?					
	High		Medium		Low	
	Very low/exempt		Not determined		Other	

¹ An authorised officer working in food regulation one day a week is considered to be 0.2FTE.

² The response to this question should be in line with the [guidelines on the appointment of authorised officers](#) issued by the CEO of the Department of Health.

³ Include all food businesses that are registered with the enforcement agency and those exempt from registration (notified only). Do not include temporary and mobile food businesses from other jurisdictions.

⁴ The process of reviewing a food business on-site in order to confirm compliance with the Food Act, *Food Regulations 2009* (WA) or the Australia New Zealand Food Standards Code.

9.	What is the number of food businesses by principal type of activity?		
	Manufacturer/producer		Hotel/motel/guesthouse
	Retailer		Pub/tavern
	Food service		Canteen/kitchen
	Distributor/importer		Hospital/nursing home
	Packer		Childcare centre
	Storage		Home delivery
	Transport		Mobile food operator
	Restaurant/café		Market Stall
	Snack bar/takeaway		Charitable/community organisation
	Caterer		Temporary food premises
	Meals-on-wheels		Primary processor ⁵
	Primary producer ⁵		Not determined

Compliance and enforcement activities

10.	Does the enforcement agency have a compliance and enforcement policy in place?	Yes	<input type="checkbox"/>
		No	<input type="checkbox"/>
11.	Number of prosecutions instigated		number successful
12.	Number of seizures performed		
13.	Number of improvement notices served		
	Number: complied with		not complied with
14.	Number of infringement notices served		
	Number: paid		referred to court
15.	Number of prohibition orders served		
	Number: complied with		not complied with
			withdrawn

Regulatory food safety auditing

16.	What is the total number of food businesses captured under Standard 3.3.1?	
17.	In relation to question 16, what is the total number of food safety programs that have been verified ⁶ as of 30 June 2014? ⁷	
18.	In relation to question 17, how many of these businesses have had at least their first regulatory food safety audit as of 30 June 2014? ⁷	
19.	How many regulatory food safety audits lead to compliance and enforcement action between 1 July 2013 and 30 June 2014?	

⁵ Primary producers and processor that are captured under Chapter 4 of the Food Standards Code

⁶ Leading to the setting of priority classification and audit frequency as per Food Act Section 100

⁷ Since commencement of Part 8 of the Food Act on 23 October 2010

Part B

The Food Act has given enforcement agencies greater autonomy to implement food related public health initiatives in addition to their core Food Act functions. This section provides you with the opportunity to share these initiatives and to suggest future policy considerations.

20.	Does the enforcement agency provide food safety education or training?	Yes No	<input type="checkbox"/> <input type="checkbox"/>
If yes please specify:			
21.	Key highlights of the last 12 months In addition to any highlights related to Food Act functions, please provide details of any food safety or nutrition related public health initiatives you have implemented, for example food business recognition programs, projects with subsectors of the community, point of sale nutrition information or surveys you have undertaken.		

Signed declaration by enforcement agency

Enforcement Agency:			
Authorised by enforcement agency Chief Executive Officer:			
Signature:		Date:	

Appendix 6: Summary of results from enforcement agencies on Food Act activities for 1 July 2013 to 30 June 2014

Authorised Officers Question		Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies		9	11	4	21	17	4	16	12	44	1	139
Delegated authority to undertake appointments (number of enforcement agencies)	Council	4	1	0	8	3	1	2	1	6	0	26
	CEO	8	10	4	13	18	4	14	12	41	0	124
	PEHO	0	0	0	0	3	0	2	0	3	0	8
	Other	0	0	0	0	0	0	0	0	0	1	1
Number of FTE authorised officers working in food safety		7.83	5	11	13.42	90.2	10	71.2	31.9	19.8	12	272.3 5
Number of FTE authorised officers assisting in working in food safety		3	2.2	1.4	4.6	31.3	4	15.4	11.3	2.8	0	76
Qualifications of authorised officers	EHO degree	7	7	11	18	101	9	79	32	39	8	311
	Audit competencies	4	3	3	5	18	1	12	3	8	4	61
	Other	6	5	2	11	7	2	7	6	12	5	63
Recruiting difficulties (number of enforcement agencies)	Yes	6	3	3	6	3	0	4	2	4	0	31
	No	3	8	1	14	14	4	11	10	39	1	105

Registration and assessment of food businesses question		Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies		9	11	4	21	17	4	16	12	44	1	139
Total number of food businesses		651	737	490	850	7132	579	6028	2198	901	351	19 917
Number of assessments conducted		938	771	474	673	13124	491	9699	1983	844	267	29 264
Number of food businesses by principal type of activity	Vulnerable populations	24	12	23	21	290	18	480	86	23	85	1062
	Retail	100	154	147	119	1649	46	862	431	131	2	3641
	Manufacturer / distributor	143	31	18	38	452	15	512	326	90	3	1628
	Food service	565	199	280	654	4164	286	3532	1067	769	29	11 545
	Primary producer/processor	3	7	6	9	14	0	28	53	25	232	377
	Not determined	0	393	7	64	254	0	98	32	13	7	868
Number of food businesses by risk rating	High	284	146	53	311	704	79	728	129	63	157	2654
	Medium	237	328	319	349	4494	319	3387	1069	573	190	11 265
	Low	115	227	82	220	1065	92	1281	1055	198	4	4339
	Very low	20	31	36	30	733	89	444	302	78	0	1763
	Not determined	0	5	4	16	66	0	6	2	0	0	99

Compliance and enforcement activities question		Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies		9	11	4	21	17	4	16	12	44	1	139
Compliance and enforcement policy in place (number of enforcement agencies)		2	1	3	11	13	2	9	5	11	1	58
Prosecutions	Number instigated	0	1	0	2	18	0	8	1	0	2	32
	Number successful	0	1	0	2	17	0	7	1	0	1	29
Seizure powers used		0	0	1	0	21	2	5	2	1	0	32
Improvement notices	Issued	45	0	3	10	511	4	133	19	19	29	773
	Complied with	44	10	3	13	454	4	112	19	12	20	691
	Not complied with	0	0	0	2	35	0	21	6	3	0	67
Infringement notices	Issued	5	0	1	5	116	2	114	3	0	1	247
	Paid	4	0	1	2	94	1	95	3	0	1	201
	Taken to court	0	0	0	0	2	0	0	0	0	0	2
	Withdrawn	2	0	0	0	1	0	1	0	0	0	4
Prohibition orders	Issued	0	0	0	1	6	1	2	0	0	2	12
	Complied with	0	0	0	1	5	1	2	0	0	1	10
	Not complied with	0	0	0	0	1	0	0	0	0	0	1
	Withdrawn	1	0	0	0	0	0	0	0	0	0	1

Highlights of enforcement agency activities question		Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies		9	11	4	21	17	4	16	12	44	1	139
Number of enforcement agencies that provide food safety education or training		5	4	4	9	15	3	14	11	23	1	89
Food safety training or education provided (number of enforcement agencies)	Workshops/seminars/presentations	1	2	0	0	0	1	3	1	1	0	9
	Online training	1	1	2	4	13	2	8	7	18	0	56
	Newsletters/fact sheets/guidelines	2	0	0	2	0	0	1	1	0	1	7
	Targeted/ad hoc/on demand training	1	1	1	2	2	0	1	2	2	0	12
Key highlights during reporting period (number of enforcement agencies that provided comment on each topic)	Food safety education and awareness	1	2	0	1	4	0	3	6	2	1	20
	Staff resourcing	3	0	0	1	0	0	0	0	2	0	6
	Monitoring programs	2	0	1	1	6	2	5	3	4	1	25
	Enforcement	0	0	0	1	3	3	2	0	0	0	9
	Administration	0	2	0	0	0	1	1	0	0	0	4
	Nutrition related public health initiatives	0	1	1	2	0	0	4	1	0	0	9
Food safety recognition programs	0	0	0	1	1	0	2	0	0	0	4	

Regulatory food safety auditing question	Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies	9	11	4	21	17	4	16	12	44	1	139
Total number of food businesses captured under Standard 3.3.1	50	17	20	17	282	17	274	42	80	85	884
Total number of food safety programs verified	33	7	9	16	254	12	222	37	7	9	606
How many food businesses have had a regulatory food safety audit?	10	10	1	17	230	4	189	25	19	9	514
How many regulatory food safety audits have led to compliance action?	0	7	0	11	5	0	94	9	0	1	127

Appendix 7: Summary of results from enforcement agencies on Food Act activities for 1 July 2014 to 30 June 2015

Authorised officers Question		Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies		9	11	4	21	17	4	16	12	44	1	139
Delegated authority to undertake appointments (number of enforcement agencies)	Council	1	1	0	7	2	1	1	1	4	0	18
	CEO	8	9	4	13	16	4	14	9	39	0	116
	PEHO	0	0	0	0	1	0	3	1	2	0	7
	Other	0	0	0	0	0	0	0	0	0	1	0
Number of FTE authorised officers working in food safety		7.43	4.8	11	12.7	88.4	9.4	70	30.1	24.11	13	270.94
Number of FTE authorised officers assisting in working in food safety		2.35	2.2	0.9	5.5	38.3	2.04	14	10.6	2.87	0	78.76
Qualifications of authorised officers	EHO degree	14	6	11	19	103	10	81	30	37	8	319
	Audit competencies	2	2	3	2	21	0	9	2	3	4	48
	Other	3	2	2	14	0	2	4	6	16	0	49
Recruiting difficulties (number of enforcement agencies)	Yes	4	1	0	8	0	0	2	2	11	0	28
	No	3	9	4	12	17	4	14	9	32	1	105

Registration and assessment of food businesses question		Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies		9	11	4	21	17	4	16	12	44	1	139
Total number of food businesses		545	754	526	690	7546	566	6362	2418	927	339	20 673
Number of assessments conducted		425	825	707	885	13656	557	10239	2202	719	212	30 427
Number of food businesses by principal type of activity	Vulnerable populations	18	8	29	18	473	12	539	102	24	83	1306
	Retail	100	142	147	96	1337	45	1052	491	138	2	3550
	Manufacturer / distributor	14	49	15	36	521	14	653	401	93	3	1799
	Food service	516	184	317	487	5859	282	3959	1078	514	22	13 218
	Primary producer/processor	14	11	3	11	24	0	29	58	27	229	406
	Not determined	0	1	11	2	174	12	164	28	107	0	499
Number of food businesses by risk rating	High	197	103	45	161	776	78	742	124	34	163	2423
	Medium	178	323	326	335	4864	320	3602	1050	573	172	11 743
	Low	97	234	91	164	1178	86	1287	642	266	4	4049
	Very low	70	29	46	62	679	71	564	478	58	0	2057
	Not determined	0	2	0	1	47	12	3	0	28	0	93

Compliance and enforcement Activities Question		Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies		9	11	4	21	17	4	16	12	44	1	139
Compliance and enforcement policy in place (number of enforcement agencies)		2	0	3	7	14	3	9	5	10	1	54
Prosecutions	Number instigated	0	0	0	0	11	0	8	1	0	0	20
	Number successful	0	0	1	0	6	0	5	1	0	0	13
Seizure powers used		0	0	0	1	16	0	3	5	0	0	25
Improvement notices	Issued	28	10	5	40	511	19	212	53	37	22	937
	Complied with	28	10	6	40	408	7	186	46	32	22	785
	Not complied with	0	0	0	0	54	0	11	3	4	0	72
Infringement notices	Issued	4	1	1	1	130	3	133	11	3	1	288
	Paid	3	1	1	1	97	2	106	8	3	1	223
	Taken to court	0	0	0	0	3	1	1	0	0	0	5
	Withdrawn	1	0	0	0	9	0	3	3	0	0	16
Prohibition orders	Issued	0	0	0	0	8	1	7	1	1	0	18
	Complied with	0	0	0	0	7	1	6	1	1	0	16
	Not complied with	0	0	0	0	0	0	1	0	0	0	1
	Withdrawn	0	0	0	0	0	0	0	0	0	0	0

Highlights of enforcement agency activities question		Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies		9	11	4	21	17	4	16	12	44	1	139
Number of enforcement agencies that provide food safety education or training		4	6	4	11	15	4	16	11	19	1	91
Food safety training or education provided (number of enforcement agencies)	Workshops/seminars/presentations	1	3	0	1	2	0	2	1	1	1	12
	Online training	2	2	4	10	13	4	11	9	18	0	73
	Newsletters/fact sheets/guidelines	0	0	0	0	0	0	0	0	0	1	1
	Targeted/ad hoc/on demand training	1	1	0	2	0	0	1	0	2	1	8
Key highlights during reporting period (number of enforcement agencies that provided comment on each topic)	Food safety education and awareness	2	3	1	6	4	1	4	2	11	1	35
	Staff resourcing	0	0	0	0	0	0	0	1	6	0	7
	Monitoring programs	2	1	1	2	7	1	6	3	4	1	28
	Enforcement	0	0	1	0	3	0	2	0	1	1	8
	Administration	0	0	0	1	0	0	0	0	1	0	2
	Nutrition related public health initiatives	0	0	0	1	2	1	2	1	0	0	7
Food safety recognition programs	0	0	0	1	1	0	1	0	0	0	3	

Regulatory Food Safety Auditing Question	Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies	9	11	4	21	17	4	16	12	44	1	139
Total number of food businesses captured under Standard 3.3.1	16	13	23	18	351	16	291	56	18	83	885
Total number of food safety programs verified	9	5	13	14	266	11	259	34	8	24	643
How many food businesses have had a regulatory food safety audit?	8	9	10	16	254	5	228	34	7	4	575
How many regulatory food safety audits have led to compliance action?	0	8	0	8	3	0	13	9	1	1	43

Appendix 8: Summary of results from enforcement agencies on Food Act activities for 1 July 2015 to 30 June 2016

Authorised officers question		Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies		9	11	4	21	17	4	16	12	44	1	139
Delegated authority to undertake appointments (number of enforcement agencies)	Council	3	1	0	1	1	1	1	3	5	0	16
	CEO	9	9	4	17	16	4	14	9	34	0	116
	PEHO	0	0	0	0	1	0	3	0	1	0	5
	Other	0	0	0	0	1	0	0	0	0	1	2
Number of FTE authorised officers working in food safety		5.95	4.08	7	13.76	91.4	11	70.6	29.5	16.73	13	263.02
Number of FTE authorised officers assisting in working in food safety		2.6	2.83	3.6	4.5	38.3	2	18.6	10.2	5.23	0	87.86
Qualifications of authorised officers	EHO degree	10	7	9	15	106	9	77	29	35	8	305
	Audit competencies	2	2	3	1	18	2	11	1	4	4	48
	Other	2	14	0	12	5	1	2	4	1	0	41
Recruiting difficulties (number of enforcement agencies)	Yes	4	2	1	10	1	0	2	1	2	0	23
	No	5	9	3	7	16	4	14	11	38	1	108

Registration and assessment of food businesses question		Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies		9	11	4	21	17	4	16	12	44	1	139
Total number of food businesses		645	777	595	814	8522	611	7316	2574	892	343	23 089
Number of assessments conducted		1626	870	597	986	13354	673	10816	2226	690	301	32 139
Number of food businesses by principal type of activity	Vulnerable populations	19	5	65	22	576	12	680	101	28	82	1590
	Retail	127	108	123	128	1667	42	1135	507	237	2	4076
	Manufacturer / distributor	18	18	15	39	850	14	751	407	103	3	2218
	Food service	600	185	402	508	5776	301	4619	1169	718	23	14 301
	Primary producer/processor	13	16	3	10	208	0	48	90	22	233	643
	Not determined	28	0	2	54	215	14	66	3	12	0	394
Number of food businesses by risk rating	High	174	111	50	166	847	49	942	155	29	167	2690
	Medium	205	348	320	250	5545	363	2649	1194	536	172	11 582
	Low	122	233	94	169	1333	107	1456	629	236	4	4383
	Very low	97	2	42	70	701	89	747	590	52	0	2390
	Not determined	0	0	2	35	6	0	170	2	19	0	234

Compliance and enforcement activities question		Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies		9	11	4	21	17	4	16	12	44	1	139
Compliance and enforcement policy in place (number of enforcement agencies)		3	0	3	6	14	1	8	8	11	1	55
Prosecutions	Number instigated	0	0	0	0	13	0	7	0	1	0	21
	Number successful	0	0	0	0	10	0	5	0	0	0	15
Seizure powers used		0	0	0	0	7	0	2	3	1	0	13
Improvement notices	Issued	28	5	1	58	525	18	226	65	18	33	977
	Complied with	26	5	1	42	449	18	205	54	15	33	848
	Not complied with	2	0	0	7	18	0	3	4	3	0	37
Infringement notices	Issued	5	0	0	2	200	4	189	17	2	5	424
	Paid	5	0	0	2	144	4	164	4	0	4	327
	Taken to court	0	0	0	0	5	0	1	0	0	0	6
	Withdrawn	0	0	0	0	11	0	8	3	0	0	22
Prohibition orders	Issued	0	0	0	1	10	0	8	1	1	0	21
	Complied with	0	0	0	1	9	0	8	1	1	0	20
	Not complied with	0	0	0	0	1	0	0	0	0	0	1
	Withdrawn	0	0	0	0	0	0	0	0	0	0	0

Highlights of enforcement agency activities question		Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies		9	11	4	21	17	4	16	12	44	1	139
Number of enforcement agencies that provide food safety education or training		6	5	4	14	14	4	15	12	31	1	106
Food safety training or education provided (number of enforcement agencies)	Workshops/seminars/presentations	0	1	0	1	2	0	3	0	0	1	8
	Online training	3	5	4	11	11	4	11	9	29	0	87
	Newsletters/fact sheets/guidelines	2	0	0	1	2	0	0	0	0	1	6
	Targeted/ad hoc/on demand training	0	0	0	1	0	0	2	2	1	1	7
Key highlights during reporting period (number of enforcement agencies that provided comments on each topic)	Food safety education and awareness	3	4	0	2	4	0	5	2	9	1	30
	Staff resourcing	0	2	0	0	0	0	0	2	0	0	4
	Monitoring programs	4	1	1	1	4	2	6	3	2	1	25
	Enforcement	0	0	0	0	0	0	2	0	0	1	3
	Administration	1	0	0	1	0	0	1	1	1	0	5
	Nutrition related public health initiatives	0	0	0	0	0	0	3	0	0	0	3
	Food safety recognition programs	0	0	0	0	1	0	0	0	0	0	1

Regulatory food safety auditing question	Goldfields	Great Southern	Kimberley	Midwest	North metro	Pilbara	South metro	South West	Wheatbelt	Department of Health	TOTAL
Number of enforcement agencies	9	11	4	21	17	4	16	12	44	1	139
Total number of food businesses captured under Standard 3.3.1	15	13	23	16	437	17	313	49	16	82	981
Total number of food safety programs verified	14	4	12	4	276	10	258	35	13	26	652
How many food businesses have had a regulatory food safety audit?	10	9	11	3	273	7	241	32	13	6	605
How many regulatory food safety audits have led to compliance action?	0	7	0	0	71	1	16	13	0	0	108

Appendix 9: 2016/17 submission form

Information from Local Government Authorities (LGA) on the performance of functions under the *Food Act 2008* (Food Act) and the *Public Health Act 2016* (PH Act)

Local government authority:	
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This form is provided to assist you in collating information. The report must be submitted to the Department of Health online

Part A The information gathered in this section relates to your functions under the PH Act

Public Health Act authorised officers

1.	What is the number of FTE ¹ PH Act authorised officers working in your LGA?	
2.	What is the number of FTE ¹ persons that assist authorised officers with their duties under the PH act in your LGA?	
3.	Has your LGA experienced difficulties recruiting appropriately qualified persons to be designated as authorised officers under the PH Act during the reporting period?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4.	Has your LGA had any authorised officers return their certificate of authority (i.e. cease to be authorised officers) during the reporting period?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If yes, how many?	

Part B The information gathered in this section relates to your core functions under the Food Act

Food Act authorised officers

5.	What is the number of full time equivalent (FTE) ¹ Food Act authorised officers?	
6.	What is the number of FTE ¹ persons that assist with the discharge of duties of Food Act authorised officers? ²	
7.	What is the total number of FTE ¹ Meat Inspectors ² ?	
8.	What are the qualifications of Food Act authorised officers (please specify the number of authorised officers with the following qualifications) ³	
	Environmental Health degree	Audit competencies

¹ An authorised officer working one day a week is considered to be 0.2FTE.

² An authorised officer for the purposes of the requirements of Regulation 21 of the Food Regulations 2009, 'Inspection of animals and carcasses at abattoirs', for the inspection of sheep, cattle and pigs.

³ The response to this question should be in line with the guidelines on the appointment of authorised officers issued by the CEO of the Department of Health which can be viewed at http://ww2.health.wa.gov.au/Articles/A_E/CEO-approved-documents-on-food-businesses

	Other (number)		(please specify other qualifications)	
9.	Has the enforcement agency experienced recruiting difficulties during the reporting period?			Yes <input type="checkbox"/> No <input type="checkbox"/>

Registration and assessment of food businesses

10.	What is the total number of food businesses in the enforcement agency's jurisdiction ⁴ ?					
11.	How many on-site assessments ⁵ were conducted during this reporting period?					
12.	What is the number of food businesses by risk rating?					
	High		Medium		Low	
	Very low/exempt		Not determined		Other	
13.	What is the number of food businesses by principal type of activity?					
	Manufacturer/processor			Hotel/motel/guesthouse		
	Retailer			Pub/tavern		
	Food service			Canteen/kitchen		
	Distributor			Hospital/nursing home		
	Importer			Childcare centre		
	Packer			Home delivery		
	Storage			Mobile food operator		
	Transport			Market Stall		
	Restaurant/café			Charitable/community organisation		
	Snack bar/takeaway			Temporary food premises		
	Caterer			Primary processor ⁶		
	Meals-on-wheels			Not determined		
	Primary producer ⁶					

⁴ Include all food businesses that are registered with the enforcement agency and those exempt from registration (notified only). Do not include temporary and mobile food businesses from other jurisdictions.

⁵ The process of reviewing a food business on-site in order to confirm compliance with the Food Act, *Food Regulations 2009 (WA)* or the Australia New Zealand Food Standards Code.

⁶ Primary producers and processor that are captured under Chapter 4 of the Food Standards Code

Food Act compliance and enforcement activities

14.	Does the enforcement agency have a compliance and enforcement policy in place?	Yes	<input type="checkbox"/>
		No	<input type="checkbox"/>
15.	Number of prosecutions instigated		number of successful
16.	Number of seizures performed		
17.	Number of improvement notices served		
18.	Number of infringement notices served		
	Number: paid	referred to court	withdrawn
19.	Number of prohibition orders served		

Regulatory food safety auditing

20.	What is the total number of food businesses captured under Standard 3.3.1?	
21.	In relation to the response to question 20, what is the total number of food safety programs that have been verified ⁷ as of 30 June 2017? ⁸	
22.	In relation to the response to question 21, how many of these businesses have had at least their first regulatory food safety audit as of 30 June 2017? ⁸	
23.	How many regulatory food safety audits were conducted between 1 July 2016 and 30 June 2017?	
24.	How many regulatory food safety audits lead to compliance and enforcement action between 1 July 2016 and 30 June 2017?	

Primary Production and Processing (PPP) Standards

		Eggs	Poultry	Sprouts
25.	What is the total number of food businesses captured under Standard 4.2.2 (Poultry), Standard 4.2.4 (Eggs) and Standard 4.2.5 (Seed sprouts)?			
26.	How many of these are registered?			
27.	How many assessments have been conducted in relation to the PPP Standards ⁹ ?			
28.	How many food safety management statements have been recognised in relation to the PPP Standards?			

⁷ Leading to the setting of priority classification and audit frequency as per Food Act Section 100

⁸ Since commencement of Part 8 of the Food Act on 23 October 2010

⁹ The fact sheet on Standard 4.2.5 can be viewed at http://www.health.wa.gov.au/Articles/S_T/Standard-4,-d,-2,-d-5-Primary-production-and-processing-standard-for-eggs-and-egg-product

Part C

The Food Act has given enforcement agencies greater autonomy to implement food related public health initiatives in addition to their core Food Act functions. This section provides you with the opportunity to share these initiatives and to suggest future policy considerations.

29.	Does the enforcement agency provide food safety education or training?	Yes No	<input type="checkbox"/> <input type="checkbox"/>
If yes please specify:			
30.	Key highlights of the last 12 months In addition to any highlights related to Food Act functions, please provide details of any food safety or nutrition related public health initiatives you have implemented, for example food business recognition programs, project with subsectors of the community, point of sale nutrition information or surveys you have undertaken.		

Signed declaration by enforcement agency

Enforcement Agency:			
Authorised by enforcement agency Chief Executive Officer:			
Signature:		Date:	

This report should be submitted online by 31 August 2017

This document can be made available in alternative formats on request for a person with a disability.

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