Take the time to sign

Are you administering medications?
Remember to sign the medication chart

- Are you unable to give a medication?
- Don't forget to document why
- Does it need to be withheld?
- Is it not available?
- Make sure you clearly document the reason for not administering a medication in the patient's notes
- This may prevent a patient receiving a double dose
- Remember to use the appropriate NIMC codes

If a drug is not available don't stop there

- Contact your pharmacist or imprest technician

- If after hours check with your manager for hospital procedure to access medications

Reasons for medications not administered:

Codes MUST be circled:

(A) Absent

(F) Fasting

(R) Refusal – notify doctor

(V) Vomiting

(L) On leave

(N) Not available – obtain supply or notify doctor

(W) Withheld – enter reason in patient's notes

(S) Self administering

Official NIMC Codes

COM-13008c-AUG'15