



SMHS Research Ethics and Site Authorisation Schedule of Fees

The following fees¹ apply to all applications to review research projects made to all South Metropolitan Health Service (SMHS) sites commencing 1 July 2015.

For commercially sponsored research, these fees are incurred by the sponsor. The payment will be invoiced directly to the external sponsor by the Research Support and Development Unit, irrespective of whether the research project commences.

Non-commercial trials must still record these fees within the Budget Form on the Research Governance Service. However, these fees are funded by in-kind support from SMHS Executive and will not be invoiced.

This applies to all Human Research Ethic Committee (HREC) applications and all research governance applications lodged with the SMHS centralised Research Support and Development Unit after 1 July 2016. Review of fees will be conducted after 3 years.

Table 1. Fees for the review of commercially sponsored research (excluding GST).

	Scientific & Ethical Review	Site Review
Commercial sponsored new project (single site)	\$3,500	\$3,500
- Per additional Site-specific assessment form (SSA)	No additional charge	\$1000
Addition of sub-studies or extensions to approved projects	\$1,750	\$1,750
Substantial amendments to approved projects (commercially sponsored)*	\$600	\$600

*Substantial amendments include any changes to project documentation beyond language, spelling and grammar changes. This includes changes in the methodology, procedures undertaken by participants and additional project documentation (GP letters, PICFs, invitation letter). Substantial amendments also include any contractual amendments including budget and legal revisions. The RSDU does not charge for administrative amendments (changes to spelling and grammar, changes to investigators).

¹ Fees do not influence the decision of the HRECs and the same fee is charged regardless of the outcome of the submission. The fees cover the cost of reviewing the documents and the associated administrative responsibilities and are used to support the functions of the Research Support and Development Unit.